# Volunteer Management Toolkit

Session 2:
Orientation, Supervision
and Budgeting for Volunteers





### Overview

- \* Is your organization ready for Volunteers?
  - \* Paradigm self assessment
- \* Appropriate Roles for Volunteers
  - \* Distribute list of roles
- \* Volunteer Programs Cost Money!
  - \* Budget Sample
- \* Orientation/Training/Supervision
  - \* Peanut Butter Crackers!



## Are you Ready for Volunteers?

### **Paradigm Self-Assessment**

100 – 120 You're Ready for Volunteers!

80 – 99 You're Getting There.

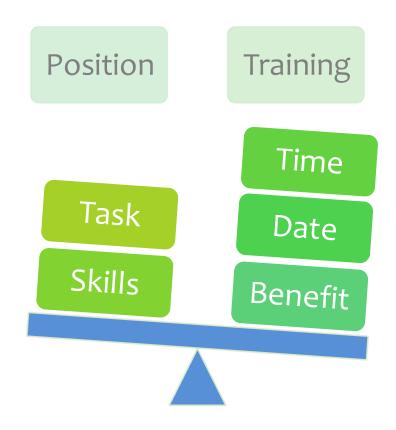
50 – 79 This training is a good investment.

49 or less WHAT'S A VOLUNTEER?????

## Appropriate Roles for Volunteers

### **Appropriate Roles**

Position Descriptions More in-depth look



## Volunteer Programs Cost Money

### **Budget Examples**

Toolkit Pages 53-54, 101-104

Let's take a look at a volunteer budget



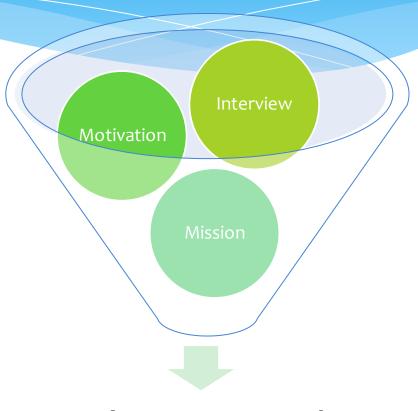
## Orientation/Training/Supervision

#### **Orientation**

**Toolkit Pages 31-32** 

### **Training and Supervision**

**Toolkit Pages 36-51** 

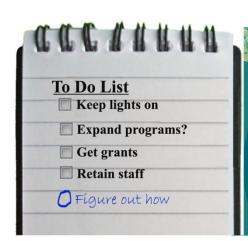


Volunteer Match

## Orientation/Training/Supervision

**Activity** 

Let's make Peanut Butter Crackers



### Hello Montana!



#### **Fundraising Pro**

## Adraine@aol.com 941.400.7470

www.serendipitysolutionsllc.com

#### Development

Our all inclusive and GUARANTEED fee makes our development team affordable for every organization. Serendipity Solutions will draft grant proposals until your agency is awarded new funding that surpasses the fee for service.

Adraine Kreglo maintains a 68% success rate in securing international grant funding for nonprofit partners. Since establishing Serendipity Solutions, Adraine has raised more than \$4,000,000 for partnering organizations.

#### **Training**

1. Grant Writers are Nuts! (Grant-writing 101) is an interactive, basic course designed to take the fear out of drafting proposals. Participants have the opportunity to develop a grant outline and to look at grant applications from a reviewer's perspective.

2. Advanced Grant Writing is a ½ day workshop for experienced fund raising professionals who convene to draft a state or national grant proposal that can benefit several partnering organizations and your community at large. Adraine Kreglo has been the ED for Volunteer Manatee in Bradenton FL for 20 years.

She understands and is ready to help!

We offer training for new and experienced grant writers,

in addition to contracts to write grants for our clients.

68% Success Rate!

www.serendipitysolutionsllc.com